



---

## M A K E S P A C E

---

### CLASS POLICIES

You may register for a class or workshop via our website, in person, or by calling the shop at 571-777-8783.

**Cancellations Policy:** We require payment in full to register for a class. Any cancellations or changes to your registration must be done at least 72 hours prior to the class start date in order to be issued a class credit. Class Credit is valid for six (6) months from the date of the original class for which you registered. Cancellations that are made less than 72 hours before the class start date and/or students who do not attend class will forfeit their registration. Due to our small class sizes, this policy ensures that teachers are compensated for their time and gives students on the wait list an opportunity to join a sold out class. *Please be sure of your schedule before registering for a class.*

**Minimum Registration:** In order for a class to be held, we require a minimum of three students enrolled. We reserve the right to cancel a class if we do not get the minimum registration needed. In the rare event that we need to cancel a class for which you are registered, you will receive a full refund of the fees paid.

Please check the pattern for sizing information before registering. If you are unsure of your measurements, we are happy to help you figure them out in the shop.

Every hour of class time, with the exception of the Primer Classes, includes an additional ½ hour of Workspace use. Example: 6-hour class means you may use the Workspace for 3 hours outside of class time.

You will receive an email several days before your class with the supplies lists; if your class includes a pattern, you may pick that up at the shop anytime after you register.

All classes and workshops are for students aged 18 and over, unless specified otherwise.

Please no food or drink (aside from water in covered containers) in the Workspace.

Each Workspace includes a locker for you to use for your personal belongings.

All classes are held in our light-filled, fully equipped, delightful Workspace in Old Town, Alexandria.

Sewing involves the use of sewing machines and irons, as well as needles, scissors, and rotary cutters. By your participation in any class, workshop, lesson, or Workspace usage, you agree to release and hold harmless Stitch Sew Shop, it's instructors, and employees from any and all claims and liability related to any accident that may arise as a result.

All sewing machines and essential tools are provided; you need only to bring your class supplies.